

South Dakota 9-1-1 Coordination Board

Meeting Minutes for July 14, 2011 – 2:00 PM Central
Via Teleconference
Public Listening Location – 118 W. Capitol Ave., Pierre, SD 57501
South Dakota Department of Public Safety

Board members present: Barthel, Carmon, Falken, Haines, Rufledt, Sawvell, Serr, Turman

Board members absent: Jaeger, Sebert, Turbak

Staff present: Michael Houdyshell (9-1-1 Coordinator, DPS Attorney)

Others present: Paul Schueth, Edie Jenniges, Leah Rafferty, Greg Brooks

I. Call to Order & Roll Call

Meeting called to order at 2:00 PM by Chairperson Rufledt. Roll was taken and a quorum was present.

II. Approval of Agenda

Motion to approve agenda.

Moved by: Carmon Second by: Turman

Substitute Motion to amend agenda by Rufledt.

Discussion: Rufledt moved that Section X of the agenda be amended to include the Funding Subcommittee and Nominating Subcommittee.

Conclusion: Substitute Motion carried unanimously (by roll call vote).

III. Approval of April 11-12, 2011 Meeting Minutes

Motion to approve meeting minutes.

Moved by: Falken Second by: Haines

Discussion: None

Conclusion: Motion carried unanimously (by roll call vote).

IV. Public Comment

None

V. Discussion and potential board action on the Board's report, "9-1-1 Funding in South Dakota: Current Status and Future Challenges"

Houdyshell briefed the members on the final draft of the Board's report on surcharge collection in South Dakota and indicated the report was ready for approval and distribution to the Governor's office and the legislature.

Motion to approve Board's report, "9-1-1 Funding in South Dakota: Current Status and Future Challenges."

Moved by: Carmon Second by: Barthel

Discussion: Serr asked the other board members whether information on when South Dakota's neighboring states increased their surcharges should be included in the report. The members discussed this and decided it was good information to have available, but probably not needed in the report at this time. Barthel asked whether Houdyshell knew why expenditures were down significantly in 2010 as compared to 2009. Houdyshell said he would do some research of the financial reports to determine whether this discrepancy can be explained and will report back to the Board.

Conclusion: Motion carried unanimously (by roll call vote).

VI. Update on 9-1-1 surcharge issue/potential legislation

Houdyshell gave an update on the surcharge issue and explained that there was no official direction from the Governor's office as of yet. He will continue to be in contact with Governor's staff regarding the issue.

Rufledt briefed the Board on his recent meeting with Senator Tieszen. The senator is interested in bringing a surcharge increase bill during the next legislative session. According to Rufledt, Senator Tieszen would be in favor of a modest increase to the surcharge at this time.

VII. Discussion on point-of-sale legislation

Houdyshell briefed the Board on the current state of point-of-sale collection of the surcharge on prepaid wireless service. Several states have enacted legislation requiring retailers to collect the surcharge at the time of the sales transaction to ensure all potential 9-1-1 system users are paying the applicable surcharge.

Motion to refer the point-of-sale issue to the Funding and Legislative Subcommittees for further study.

Moved by: Haines Second by: Serr

Discussion: None

Conclusion: Motion carried unanimously (by roll call vote).

VIII. Discussion on proposed administrative rules regarding radio equipment and addressing/street signage

The Board discussed the two proposed administrative rules that were originally considered at the April 11, 2011 meeting. Haines refreshed everyone's memory of the suggested revisions to the rules. Houdyshell will incorporate the suggested revisions into the proposed rules and have them available for Board action at the meeting scheduled for August 11, 2011.

IX. Subcommittee Reports

Technical subcommittee co-chair Carmon provided the Board with an overview of his recent attendance at the national NENA convention in Minneapolis. Board members discussed additional technical expertise and input on the NG9-1-1 portion of the State 9-1-1 Plan that will be drafted by the subcommittee. Carmon also briefed the Board on the subcommittee's May 2011 meeting wherein potential legislation to address MLTS and 9-1-1 was discussed. The subcommittee will be studying the issue in more detail before offering any suggestions to the Board as a whole.

The chairs of the Operations, Legislative, Funding, and Nominating subcommittees all reported no activity since the prior Board meeting.

X. Coordinator's Report

- i. State 9-1-1 Plan outline: Houdyshell explained that he is working on preparing an outline for the Board's consideration at the next meeting.
- ii. Rules compliance: Houdyshell stated that outreach to PSAPs/counties with rules compliance issues will be ongoing.
- iii. 2010 financial reporting: Houdyshell noted that the 2010 financial reporting was complete and there was a vast improvement in compliance in comparison to 2009.
- iv. 2011 Annual Report: Houdyshell reported that the 2011 Annual Report is a work in progress and should be ready for submission (along with the surcharge report) by mid-August.

XI. Other Business

None

Motion to Adjourn

Moved by: Serr Second by: Turman

Motion carried unanimously

Meeting adjourned at 3:46 PM